School News Reporter

(adapted from “Meaningful Jobs” – Scott May, Principal, Apollo Elementary, Goddard, Kansas)

The Kansas vision for education includes postsecondary and career preparation, social engagement, and communication as the foundational structures of education in our schools and classrooms. From simple jobs in the earliest grades through high school internships, meaningful work supports the academic and social competencies that lead to post-school success.

“Meaningful jobs allow students the opportunity to contribute in a way that both the students and the adults see value. Everyone likes to contribute to their family or workplace in meaningful ways.  These responsibilities give students with disabilities or behavior concerns the opportunities to have repeated positive interactions with others and learn from those experiences."  - Scott May

The ideas and supports included in these resources are ready to be edited to support growth and independence for individual students.

# Job Description

The School News Reporter will research and write articles for the school newsletter, school newspaper, and/or class newspapers.



**Job Duties**

|  |  |
| --- | --- |
|  | Report to the supervisor for your job assignment |
|  | Research and write stories for the newsletter |
|  | Add photos if available |
|  | Spell check |
|  | Have the supervisor proofread the story |
|  | Give the story to the appropriate staff member for publication |

**Sample of a newsletter schedule**

This job could be a daily, weekly, or monthly task and could be done in collaboration with peers.

|  |  |
| --- | --- |
| September | |
| Date: |  |
| 9/4 | Room 220A (Mr. Smith, Biology) |
| 9/10 | Room 115 (Mrs. Harding, 9th grade English) |
| 9/17 | Room 102 (Ms. Veronie, Nurse) |
| 9/24 | Room 115 (Mr. Gruen, football coach) |
|  | Room 304 (Mrs. Williams, volleyball coach) |
| October | |
| Date: |  |
| 10/1 | Room 304 (Mrs. Williams, volleyball coach) |
| 10/8 | Room 315 (Mr. Glenn, Spanish) |
| 10/15 | Room 124 (Ms. Kunath, FACS) |
| 10/22 | Room 210 (Mr. Willey, golf coach) |
| 10/29 | Room 100 (Mrs. Johnson, maintenance) |

**Sample checklist for a staff interview**

Some students could use a checklist similar to this and simply check off each step, while others might need photos or icons along with the words. If the student is taking photos, a similar checklist could be created for the steps of using a phone or camera to take photos.

|  |  |
| --- | --- |
|  | Knock on the staff person’s door at the correct time |
|  | Greet the staff and thank them for allowing you to interview them |
|  | Ask the questions from your list |
|  | Write or type the answers (be sure to clarify anything you don’t understand) |
|  | Thank the staff for letting you interview them |
|  | Take a photo of the person you are interviewing |
|  | Say goodbye and go back to class |



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