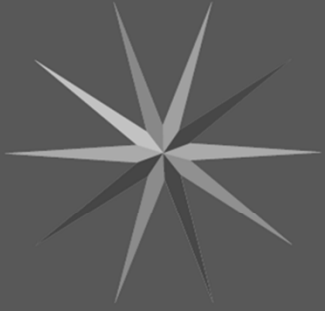


Leadership & Workshop 2023



Kansas leads the world in the success of each student.

MIS 2023



Agenda

Data Dictionary - Updates & clarifications

MIS reports – Descriptions, purpose & actions

Timely and Accurate review

SPEDPro Updates

Begin Year Set Up reminders

Claiming



Claiming Indicator - (Field, #18)

Claiming Code 1 = Yes - Student is included / claimed for Federal and State MIS child count and 618 reports by the submitting organization.

Claiming Code 0 = No – Student is excluded from Federal and State MIS child count and 618 reports by the submitting organization. These students are not required to be submitted to KSDE.

Examples of Students with Claim Code = No:

- A) Students served by your LEA under contract with the student's responsible district.**
- B) Students who have not reached their 3rd birthday.**
- C) Public school students enrolled and attending KSB or KSD regular school term.**
- D) Students claimed for NPE reimbursement for the KSD or KSB summer ESY session.**

Claiming FAQ



What does Claiming mean?

Claiming means the student is to be counted on the OSEP and state level MIS reports.

Is Claiming in KIDS Collection and SPEDPro the same thing?

No, Claiming a student in SPEDPro is specific special education reporting.

Where does the claiming value come from?

The Claiming indicator is a “Yes / No” indicator reported in the MIS record entered into SPEDPro. The Claiming indicator is submitted as part of the import record.

How do I fix an incorrect claiming value?

The Claiming indicator is on the student profile. Edit the student profile, modify the claiming value and save.

What if an unclaimed student is claimed later in the school year?

If the student was served on December 1, it will likely trigger verification 0203. The Unclaimed student report has significant importance.

MIS 2023



Data Dictionary Updates

Crosswalk of MIS Exit codes to OSEP Category

MIS Code	Description	OSEP Category
A	Action Initiated withdrawal	Transfer to General Education
D	Drop Out	Drop Out
G	Graduate with Diploma	Graduate with Diploma
H	Enroll in GED Program	Drop Out
L	Left State of Kansas	Moved know to be continuing
M	Maximum Age	Reach Maximum Age
O	Objectives Completed	Transfer to General Education
T	Moved know to be continuing	Moved know to be continuing
W	Revocation of services <u>and</u> participating in General Education	Transfer to General Education
X	Deceased	Deceased

Data Dictionary Updates



Compensatory Services:

Compensatory services are not collected if the compensated services were initially reported. Services removed from the MIS because of non-delivery and later provided as Compensatory are reported when the services are delivered.

Compensatory services are not collected for students who turned age 21 in a prior school year.

Data Dictionary Updates



Invalid IEP Dates –

- The next anticipated or scheduled IEP meeting to review the IEP currently in effect.
- Meeting dates held to determine change of placement for students exiting SPED. (Exit Date)
- Re-evaluation dates for students determined to no longer qualify for services. (Exit Date)
- Adoption date, the date an out of district IEP is adopted for a move in student
- Move in date, the date an IEP student moves in and begins services.
- Amendment dates, the date services change as a result of amending the existing IEP
- Dates of meetings held to assess the student's progress or to determine participation or attendance in an ESY term and the meeting was not designated as the IEP annual review date.

Data Dictionary Updates



Basis of Exit Codes–

Note: Use the Exit status report to identify students with evidence of subsequent activity (relevant to the same school year) occurring after the date of the reported exit. The student’s basis would change to moved known to be continuing “T” based on the information on the Exit Status report.

A – Action initiated Withdrawn from Special Education – by parent or student to cease IEP services by an act taken by parent or student (without written revocation of services) and the LEA has evidenced the student is continuing / participating in the general education environment.

Status “A” does not apply as part of the local procedure for dropping out of general education, special education or GED transfers

Data Dictionary Updates



Basis of Exit Codes–

W - Written revocation of services - by parent or by student (if 18 years of age or older) and the LEA has evidenced the student is continuing / participating general education after the revocation. Status “W” does not apply as part of the local procedures for dropping out of general education, special education or transferring to a GED program.

Inactive status for Age 21 students - Students who turn age 21 must be exited in the school year they turn 21. A student age 21 who completed Graduation requirements and receive a high school diploma are reported with "G" Graduation status. A student age 21 who has not completed Graduation requirements are reported with "M" Maximum Age status.

Data Dictionary Updates



Virtual student guidance-

Example 1 - Home - the student receives IEP support at home while participating in the Virtual school.

Attendance building = "Home" building associated to the USD of the virtual school

Setting = "A"

Example 2 - the student receives IEP support at a Non-school location while participating in the Virtual school.

Attendance building = "off-site" building associated to the USD of the virtual school

Setting = "D"

Responsible school - the school accountable in terms of AYP or funding

- 1) Accountability School - the building where the average daily attendance and assessment score are assigned and reported in KIDS Collection for public school students
- 2) Funding School- the public-school building for which funds are assigned for private, parochial or home school students as reported in the student's KIDS Collection records.

Student profile guidance

- 1) Neighborhood school - where the student chooses to enroll for general education
 - a. Students participating full time in the Virtual school, report the KSDE assigned Virtual school building number as the Neighborhood school.
 - b. Students participating part-time in the Virtual school, report the building where the majority of General education occurs as the Neighborhood school.

Data Dictionary Updates

Participation in outside Transition school programs, age 18 -21

Reporting guidance for students who participate in age 18 -21 post high school transition program outside of the resident district catchment or Kansas State School for the Deaf or Kansas State School for the Blind



Reporting requirements	USD, Coop, Interlocal	Transition School	Condition	Reporting standard
Claim Student in KIDS Collection	Yes	No		Each school year of participation
Report Exit after grade 12 completion - KIDS	Yes	No	Graduation requirements are completed	Exit Code 22
Report Exit after grade 12 completion - KIDS	No	No	Graduation requirements <u>Not</u> completed	KIDS records as normal
Report Exit after grade 12 completion - SPEDPro	No	No		Not reported senior year
Report 18-21 services in SPEDPro	Yes	No		Each school year of participation
Responsible School – SPEDPro	Yes	No	Same Accountability (High) School as reported in KIDS Collection	Each school year of participation
Service location reported – SPEDPro & KIDS	Transition School	N/A		Each school year of participation
Report Exit after program completion – SPEDPro & KIDS	Yes	No	Graduate with Diploma Reach Maximum Age	School year of completion

MIS Reports

Child Count reports

December 1 report - A list of all Claimed IDEA students with IEP services intersecting the December 1 date.

Gifted Summery report - A list of all Claimed Gifted students with Gifted services intersecting the December 1 date.

End of Year report - A list of all Claimed IDEA & Gifted students with IEP services at any time in the school year.



MIS Reports

Report name change

Old name

Discipline Incident reported for students
with no IEP service on the Incident date

New name

Incidents omitted from the OSEP Table 5 Discipline Reports

Reason

Better explains the report purpose

Provide better guidance

Export Type

excel(xlsx)

pdf

excel(xls)

Reports

Select Report

School Y

Select Report

District:

Go

- Catastrophic Aid Summary
- Exit Status Report
- Final December 1st Report
- Final End of Year Report
- Final Gifted Summary Report
- Final OSEP Table 4 Exit Report
- Final OSEP Table 5 Discipline Incident Report
- Final OSEP Table 5 Discipline Summary Report
- Gained Students
- Incidents Omitted From The OSEP Table 5 Discipline Reports
- NPE Contract Report Summary
- NPE Contract Student Level Report
- Overlap Report
- Personnel List (By Year)
- Personnel List for Private/Parochial Orgs with Buildings in District (By Year)
- Projected December 1st Report
- Projected End of Year
- Projected Gifted Summary Report
- Projected OSEP Table 4 Exit Report



MIS Reports

Discipline reports

Discipline incident report - A list of all Claimed IDEA students subject to ISS, OSS or expulsion during the school year individually by Incident date and OSEP category

Discipline summery report - A cumulative total of all incidences by student by OSEP category

Incidents omitted from the OSEP Table 5 Discipline Reports- A cross check between the incident reported in KIAS and the service line dates in SPEDPro. Students listed do not have a corresponding service date on the incident date or an area of disability is not present in SPEDPro on the incident date.

Action: Confirm the student's IDEA status on the incident date.

- If the student was **not** a student with a disability on the incident date, inform the local KIAS user. The KIAS data must be updated to remove the IDEA indicator for this incident
- If the student was a student with a disability on the incident date, update the SPEDPro services lines to include services and a disability category on the incident date.
- Check the unclaimed student report. Unclaimed students are omitted from Discipline reports.



MIS Reports

Overlap report - A list of Claimed students who have Service Line date ranges that overlap with IEPs within the same School Year at any Assign Child Count Org state-wide

Action: Confirm the student's attendance dates. Adjust service start / end dates accordingly

- If the student exited, then the service end dates maybe long. Truncate to resolve overlap.

Unclaimed student report - List of students to be excluded from Federal and State MIS child count and 618 reports

Action: Confirm the basis of inclusion / exclusion from Federal and State MIS reports

- If the listed student does not meet a condition for exclusion (page 11), then update the claiming indicator on the SPEDPro student profile to a Yes value.

- If the student meets a condition for exclusion (page 11), no additional action is required.



MIS Reports

Exiting reports

Exit status report - A list of Claimed students with evidence the reported basis of exit should be changed to "T", moved, known to be continuing. The "Where Continuing" column provides evidence of additional activity after the exit date for students with Exit Status Codes of (A, D, L, O, or W).

Action: To clear student from the report, change Exit Status Codes (A, D, L, O, or W) to "T".

Unknown Exit report - A list of Claimed students with basis of exit of "T " moved, known to be continuing and no subsequent records are found in SPEDPro or KIDS Collection after the student's exit date

Action: Investigate the accuracy of the basis of exit. Ask for KSDE assistance with KIDS Collection inquiries. A different Exit Status Codes may be applicable number.



MIS Reports

Exiting reports

Unresolved Exit report - A list of Claimed students with active status codes (B, C, E, I, N, R) in the Target school year and the student ID number not found in SPEDPro in the subsequent school year under the same LEA.

Action: Investigate the student's status for both school years. Confirm the ID number is unique.

- If the student has not received IEP support in the first 10 days of the subsequent school year. Then exit the student from the target school year.

- If the student is receiving IEP support in current school year, then the SPEDPro record has not been reported in the subsequent school year or is reported under a different ID number.



MIS Reports

Exiting reports

OSEP Exit report – Criterial for inclusion.

1. IDEA student
2. In Special Education at the beginning of the school year (July 1)
3. December 1 Age = 14 -21
4. Last exit of the school year (from the agency providing the last services)

Exclusions to the OSEP Exit report

- a. Student became active in Special Education elsewhere after the exit date (excludes moved students)
- b. Gifted students
- c. Students starting in Special Education after July 1
- d. Unclaimed students



MIS Reports

Verification reports

Verification report - A list of Claimed students or selected criteria with unresolved verifications. From the Verification list page

Verification 0224 report - A list of Claimed students with a categorical change of December 1st Responsible school, area of OSEP Disability or OSEP Educational Environment.

Action: - If current values are inaccurate, update December 1 service lines with correct values

- If current values are accurate, no additional action is required.



MIS Reports

Data Quality reports

Gained Student report - A list of Claimed students with Exit status of (A, D , L, T) from another Agency in the Target School Year and student has a KIDS record for the Child Count Org in the Target School Year with an Entry Date that is on or after the Exit Date, and student does not have a SPEDPro profile associated to Assign Child Count Org that has a Service End Date after the first Profile's Exit Date

Action: Confirm the student's enrollment and IEP status.

- If the student is enrolled and receiving IEP service, but no student record is present in SPEDPro, submit an initial SPEDPro record
- If a student record is present in SPEDPro, no additional action is required.



MIS Reports

Running the December 1 report by USD may not return the results as expected.

Report functionality

Organization selected equals today's Assign child count organization

Export Type

excel(xlsx)

pdf

excel(xls)

Reports

School Year

District:

Go

This query asks: A list of today's USD 250 students who counted on December 1. The report returned 648 students who are in USD 250 today.

Of the 648, the report

644 were in USD 250 on December 1,

1 was in USD 246 on December 1

2 was in USD 247 on December 1

1 was in USD 499 on December 1



MIS 2023

Reading the December 1 report, - Coop / Interlocal



Export Type

excel(xlsx)

pdf

excel(xls)

Reports: Final December 1st Report

School Year: 2021 - 2022

District: USD 246 - Northeast

Go

Final December 1st Report Report for 2021 - 2022 School Year

LEA	ACC	Responsible Building	Neighborhood Org	Neighborhood Building
D0637	D0248	1258	D0246	1194
D0637	D0248	1258	D0246	1194



Results – two USD 246 students who counted on December 1 in USD 248

SPEDPro reports use the current Assign child count organization to return report results.

MIS Reports

Report functionality

Organization selected equals today's Assign child count organization

This query asks: The list of all Interlocal students who counted on December 1.

The report returned 2227 students who counted on December 1.

The 2227 students can be sorted by individual USD

120 were in USD 246 on December 1

95 were in USD 247 on December 1

644 were in USD 250 on December 1

Export Type

excel(xlsx)

pdf

excel(xls)

Reports

School Year

District:

Note – The query is asking for Student profile organization. The December 1 report lists the service line organization. These can be different at different times



MIS 2023

Running the December 1 report, - Coop / Interlocal



Export Type

excel(xlsx)

pdf

excel(xls)

Reports Final December 1st Report

School Year 2021 - 2022

District: D0637 - Southeast Kansas Special Education Interlocal

Go

Final December 1st Report

Report for 2021 - 2022 School Year

LEA			ACC
D0637			
D0637			
D0637			
D0637			
D0637			
D0637			
D0637			
D0637			
D0637			

Sort A to Z

Sort Z to A

Sort by Color

Clear Filter From "ACC"

Filter by Color

Text Filters

Search

- (Select All)
- D0235
- D0246
- D0247
- D0248
- D0249

Run the Final report once, then filter by USD to get the December 1 child count by individual USD

MIS 2023

Reading the December 1 report, - Coop / Interlocal



Final December 1st Report Report for 2021 - 2022 School Year

LEA	ACC	Responsible Building	Neighborhood Org	Neighborhood Building
D0637	D0248	1258	D0246	1194
D0637	D0248	1258	D0246	1194

Students moved from USD 248 to USD 246 in January

Responsible school & Assign child count populate from service lines intersecting the December 1 date. Neighborhood Org. & school are current from the student profile

MIS Reports

Calculating FTE reimbursement

Step 1 - run the NPE Contract Student level report

Export Type

excel(xlsx)

pdf

excel(xls)

Reports

School Year

District:

Go

Step 2 - Filter the report by individual student



MIS Reports

Calculating FTE reimbursement

Step 3 - Sum the student's total FTE for all services

Step 4 - Multiply the total FTE by the current per teacher (categorical aid) entitlement

Hours	Service Code	FTE	Pro
284	AM	0.042316	
159	AM	0.023691	
201	AM	0.029949	
1051	AM	0.156599	
Sum FTE		0.252555	

Multiply FTE x per teacher entitlement = $K463 * 30085$

The resulting dollar amount can be reported on the catastrophic aid application on line D2 or D6



MIS 2023

Timely and Accurate review



Timely and Accurate Score sheet

23 areas of measurement

Timely – information submitted by the deadline

Accurate - information submitted is correct

Internal controls – agency completes requirements related to data reporting.

Timely and Accurate results template

Document completed requirements, missed targets

Internal tracking at the student level

See FY2022 Workshop workbook for conditions of each 23 areas of measurement

Point loss and reason / student responsible will be known when LOD is released

MIS 2023

Timely and Accurate review



Timely and Accurate Timeline

September – Current year Timely Measurement begins

Calendars entered – SPEDPro

Providers entered - SPEDPro

Settings submitted - SPEDPro

Initial batch of students entered by September 15 - SPEDPro

Indicator 11 collection closes on September 15

Indicator 12 collection closes on September 24

March 1

December 1 data finalized

Duplicates and Overlaps cleared - SPEDPro

April Deadline

95% of provider FTE is reported in Personnel Categorical Aid

May Deadline

Indicator 13 collection closes on May 15

June Deadline

All Discipline Incidents for the current school year are reported in KIAS

MIS 2023

Timely and Accurate review



Timely and Accurate Timeline

September – Prior year Timely Measurement closes

Discipline Data Finalized – SPEDPro

IDEA Incidences included on Final report

Exiting Data Finalized - SPEDPro

Unresolved Exit report cleared - SPEDPro

Exit Status report cleared – SPEDPro

End of Year report

Overlaps cleared – SPEDPro

Duplicate records removed - SPEDPro

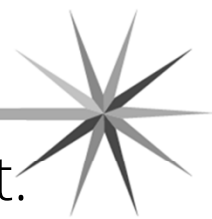
Timely and Accurate results template

Document deadlines met, missed targets, unresolved issues documented locally

[MIS and Student Data \(ksde.org\)](https://ksde.org)

MIS 2023

Reporting Tips – why did verification 0203 trigger?



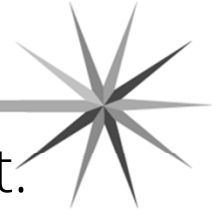
0203 – student should have counted on December 1, but did not.

1. The student was submitted to SPEDPro but the data was incomplete.
 - Use the Projected End of Year report to find students with incomplete data
 - Current status is Active (B, C, E, I, N, R) and Latest service end date is prior to 12/1

Latest Service End Date	Current IEP Date	First IEP Date	Current Status
10/27/2021	10/28/2020	10/28/2020	E
11/1/2021	9/2/2021	9/2/2021	N
11/4/2021	11/5/2020	11/5/2020	R
10/22/2021	9/18/2020	9/18/2020	E

MIS 2023

Reporting Tips – why did verification 0203 trigger?



0203 – student should have counted on December 1, but did not.

- 2. A student with December 1 services is not claimed for Federal Reporting
Subsequent record is submitted to SPEDPro with new IEP, Exit date or amended services and the claiming value = Yes
- Use the Unclaimed Student report to find students who are not Claimed, but should be

Unclaimed Student Report

Report for 2021 - 2022 School Year

KIDS ID	Student First Name	Student Last Name	LEA	ACC	Profile ID
6423009627	George	Brett	D0616	D0111	12088

MIS 2023

Timely and Accurate review



0210 – Student counted on December 1, but should not.

Primary cause – student exited prior to December 1, reported as active.

Preventative tips

Check rosters and case loads in local IEP program through February and record exits in SPEDPro.

Request a list of EXIT records from local KIDS administrators through February and record exits in SPEDPro.

MIS 2023

Timely and Accurate review



0224 – December 1 OSEP categories change.

Primary cause – student record updated with new and different data on December 1 Service lines.

Preventative tips

Check area of disability and responsible school by service line date prior to submission

Submit IEP amendments as soon as possible. August – November amendments submitted after February can change the December 1 OSEP environment

MIS 2023

Timely and Accurate review



0224 – December 1 OSEP categories change.

Verification 0224 Report					
Responsible		OSEP Disability		OSEP Environment	
Dec 1st	Current	Dec 1st	Current	Dec 1st	Current
0786	0937	DD	DD	RC	RC
7790	7790	SL	AM	RR	RR
9013	9013	SL	SL	PP	SS

Verification 0224 report shows original December 1 value and the new value today

MIS 2023

Timely and Accurate review



Personnel data

April payment			June payment			Percent change
Sum of Eligible FTE			Sum of Eligible FTE			
LEA	Total		LEA	Total		
D0123	112.25	97%	D0123	115.65	3%	
D0543	75.33	94%	D0543	80.47	6%	
D0801	354.17	89%	D0801	399.21	11%	

- Measurement – 95% of provider FTE is reported by April Payment

MIS 2023

Timely and Accurate review



Reporting all exits

Unresolved Exits – active students not found in the subsequent school year

Unresolved Exit Report							
2019 - 2020 School Year							
LEA	ACC	KIDS ID	First Name	Last Name	Date of Birth	Status Code	Latest End Date
D0437	D0437	2219661024	William	Brister	01/06/2004	C	10/15/2020
D0437	D0437	3743172321	Jackson	Bussard	01/06/2005	C	5/1/2021
D0437	D0437	9194940959	Leah	Izzo	01/05/2005	E	3/31/2021
D0616	D0111	1997279207	Uriel	Aamot	02/02/2006	E	5/15/2021

- Measurement – Unresolved Exit report is reconciled, no students listed

MIS 2023

Timely and Accurate review



Discipline data

Discipline incidences do not align with service line data

Discipline Incident reported for students with no IEP service on the Incident date

2019 - 2020 School Year

KIDS ID	Reporting Organization	Reporting Building	Incident Date	Last Name	First Name	No Service Line	Disability Not Matched
9558315451	D0123	5678	02/10/2020	Heston	Charlston	X	
1593002092	D0123	7878	01/28/2020	Brenner	Yul	X	
1167259149	D0123	3487	03/06/2020	Perry	Steven		X
9173193941	D0123	8009	01/09/2020	Hendrick	George	X	



- Measurement – Disability present on Incident date.
- Service line (date) present on Incident date.

MIS 2023

Timely and Accurate review

Discipline data – what do I look for?



On March 15, 2022 surveillance captured Bart Simpson Skateboarding on school grounds

Bart received a 3 day out of school suspension.

This is his only removal in the school year



MIS 2023

Timely and Accurate review

Discipline data – what do I look for?



Projected OSEP Table 5 Discipline Incident Report for 2021 - 2022 School Year

KIDS ID	ACC	Incident Date	Basis of ISS Removal	In-School Suspension	Basis of OSS Removal	Out-of-School Suspension	Basis of Expelled Removal	Expelled	Basis of Interim Alternative Setting Removal	Interim Alternative Setting
8529637418	D0123	3/15/2022		0	DW	3	DW	3	DW	3
8529637418	D0123	3/15/2022		0	DW	3	DW	3	DW	3
8529637418	D0123	3/15/2022		0	DW	3	DW	3	DW	3

Projected OSEP Table 5 Discipline Summary Report

Report for 2021 - 2022 School Year

KIDS ID	First Name	Last Name	Birth Date	Gender	ACC	Basis of Removal	Ed Serv During Expul	Total Days In Sch+Out of Sch+Expulsion+Interim Alt Setting+Removed by Hearing Officer					
								Drugs	Weapons	Hearing	Viol SCC	Ser Bod Inj	All
8529637418	Lisa	Simpson	10/18/2010	F	D0123	DW	Yes	9	9	0	0	0	18

What do I see?

MIS 2023

Timely and Accurate review



Complete data

Projected End of Year

Active student with services ending before then end of the school year

Report for 2021 - 2022 School Year

KIDS ID	Student First Name	Student Last Name	Primary Disability	Agency Exit Date	ACC	Responsible Building	Lastest Service End Date	Current Status
5994723436	August	Abbey	AM		D0437	6518	3/29/2022	B
9378275435	Jakob	Ahyou	DD		D0437	6513	1/15/2022	E
1221334107	Alison	Aluqdah	HI		D0259	1614	9/10/2021	N
8711815361	Carnell	Arballo	AM		D0111	0201	2/26/2021	I
7022192294	Chandler	Baley	SL		D0111	0201	11/24/2021	R
8270039659	Skye	Bayliff	OH		D0259	1650	12/31/2021	C

- Measurement – End of Year report.
 - Active status, latest end date is before the last day if school.
 - Verification 0148

MIS 2023

Timely and Accurate review



Reminders

- Run Projected report monthly through the school year
 - Projected December 1, August – February
 - Projected End of Year, August – September of following year (13 months)
 - Projected Discipline reports, August – July
- Save Projected reports
- Run Data Quality reports monthly through the school year
 - Unclaimed Student report
 - Overlap report
 - All Verifications
- Save all imported records

Prioritizing Verifications -High Priority

OSEP Child
Count

- ▶ **0005 – Student age outside of 3 – 21**
- ▶ **0053 – DD disability for a 10 year old or older**
- ▶ **0073 – Services prior to 3rd birthday**
- ▶ **0085 – Active status in another agency**
- ▶ **0123 – Overlapping Service start date**
- ▶ **0124 – Overlapping Service end date**
- ▶ **0169 – Artificial gap over December 1.**
- ▶ **0176 – KIDS record missing responsible school**
- ▶ **0220 – Conflicting disability categories**
- ▶ **0221 – Multiple Dec. 1 responsible schools**
- ▶ **0227 – Current responsible school does not align with Assign child count organization**
- ▶ **Also Address Overlap report and duplicate record check on projected Dec. 1 report**

Prioritizing Verifications -High Priority

OSEP
Environment

- ▶ **0004 – Invalid setting**
- ▶ **0007 – Missing calendar**
- ▶ **0008 – General education setting for a preschooler**
- ▶ **0011 – Inaccurate Days of service**
- ▶ **0012 – Inconsistent Service dates**
- ▶ **0039 – Homebound location in question**
- ▶ **0044 – Service minutes exceeds class time minutes**
- ▶ **0047 – Neighborhood school is invalid**
- ▶ **0058 – Preschool settings for grades > 1**
- ▶ **Also check MIS service location for students under OSS or expulsions covering the December 1 date.**

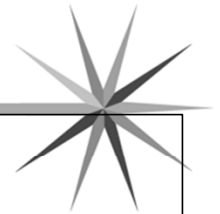
Prioritizing Verifications -High Priority

OSEP
Exiting

- ▶ **0019 – Inactive status and no exit date**
- ▶ **0020 – Exit date and Active status**
- ▶ **0028 – Graduate status and grade is < 10**
- ▶ **0067 – Exited as Maximum age and age < 21**
- ▶ **0144 – Exit date and latest service end date do not match**
- ▶ **0148 – Incomplete data. Active student with services ending before the last day of school**
- ▶ **0171 – Status D w/ subsequent record elsewhere**
- ▶ **Also address students listed on - Unknown Exit report, Exit Status report & Unresolved Exit report**

MIS 2023

Provider issues



Associating providers to every member district of a Coop / Interlocal.

Problem – Skewed measurement of provider / student ratio.

Support analysis based on unreliable calculation

Inaccurate reporting

Example; USD 123 has 42 IEP students and 50 special education providers. Equals 1.19 provider for each student.

Provider associations only determined by building where the provider works.

Reminder – designating a primary provider is not required.

Reminder – designating a Case manager, School Psych, or SLP is not required.

MIS 2023

Provider Role – Contract Provider now titled NPE provider



- NPE Providers – Are defined as service providers for Non-Public Equivalency contract claims. NPE providers do not access Categorical Aid. NPE providers also have a service line provider role as the NPE provider is reported on both MIS and contract service lines.
- Organization assignments - The organization associated to the service line provider (role) is determined only by the building the provider works in. Associating a provider to a district(s) where they do not work is a fabrication of provider data.
- Do not list a provider with assignments in every member district of a Coop or Interlocal unless the provider works in each individual USD

MIS 2023

SPEDPro Update



Contract provider role has changed to NPE provider

Personnel Form

Back

School Year: 2021 - 2022
Provider ID: 3577533575
First Name: Jethro
Last Name: Bodine



Organization Name	Case Manager	School Psychologist	Speech Language Pathologist	NPE Provider	Service Line Provider
D0111 - Doniphan West Schools	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Add New Org (Choose Organization)
(Choose Organization)
X0143 - Maranatha Academy
Z0031 - Wichita Catholic Diocese

Save Cancel

MIS 2023

SPEDPro Updates



Setting marks moved to the left of the descriptions on the New Building Settings form

Settings	Setting Name
<input type="checkbox"/>	A - Home-Based
<input type="checkbox"/>	B - Early Childhood Setting
<input checked="" type="checkbox"/>	C - Special Ed Direct Services in a General Ed Classroom
<input type="checkbox"/>	D - Non-School Settings
<input type="checkbox"/>	E - Community Based Direct Instruction
<input checked="" type="checkbox"/>	G - Special Ed Direct Services in a Special Ed Classroom
<input type="checkbox"/>	H - Alternative School
<input type="checkbox"/>	I - Incarceration
<input type="checkbox"/>	J - Special Day School
<input type="checkbox"/>	K - Early Childhood Program Time with out Services (for a
<input type="checkbox"/>	L - Hospital
<input type="checkbox"/>	M - Residential Setting
<input type="checkbox"/>	O - Home School
<input type="checkbox"/>	P - Homebound
<input checked="" type="checkbox"/>	R - Integrated Special Education Setting (age 3, 4, 5)
<input checked="" type="checkbox"/>	T - Extracurricular
<input type="checkbox"/>	U - Under Suspension / Under Expulsion
<input type="checkbox"/>	W - Reverse Mainstream ECSE Classroom Setting
<input checked="" type="checkbox"/>	X - Indirect Services
<input type="checkbox"/>	Y - Juvenile Correction Facility

Claiming value reads Yes / No on the student profile

No ESY
Yes Transportation
No All Day PR/KG
Yes Behavior Management Plan

Claiming: **No**
Placed By: L - LEA
Residence County: Comanche

MIS 2023

Begin year Set-up 2023



Discovery Process

Before initial data is submitted to KSDE for the current year, a local Discovery process must be completed. The Discovery process has several parts

Calendars - Discover the current district level calendars applicable to all buildings

Providers – Discover inactive providers and remove them from the current school year provider list.
Update current provider service organizations to only assign a provider to the organization where they serve students

Buildings – Discover what programs are offered in each building

Buildings – Discover current year session times and days per week in session

Directory – Provide current year building information with local Board clerk for Directory updates.

Crosscheck – Review Building Information Page for accuracy and alignment with Directory.

Students - Discover current year responsible / Accountability school reported in KIDS

Do not forgo the Discovery process and copy data from last school year into current school year !!

MIS 2023

Begin year Set-up 2023



1. Calendars

- District level – all grades

 - All programs follow the same district calendar

 - Individual building and program calendars are not created

- Preschool calendar – only needed if sessions do not equal District calendar

 - Individual PS calendars by program type is not needed

2. Settings

- Setting must align / equal program types

 - Use a Discovery process to determine what programs are offered in each building. Provide a Directory chart to local board clerks

- Setting not matching to program types will not be approved

 - What was reported last year is not a factor this year

MIS 2023

Begin year Set-up 2023



3. Providers

- Mark Service Line Provider role for all direct service providers

 - Do not mark “contract provider” role for non-NPE providers

- Assignments organizations

 - Only link providers to organizations where they work

 - Do not link all Coop / Interlocal member districts by default

4. Buildings

- Notify local board clerks when class sessions, days per week in session and / or program types need correction.

- Contact KSDE data Coordinator if corrections are not updated by December 1

MIS 2023

Begin year Set-up 2023



Examples of Settings not aligning / equaling program types as viewed in SPEDPro

1	C, G, K, T, X	Type: District Level		Class
		Grade(s): All Grades	Grades 1-12	420
		Start: 8/23/2017	Kindergarten - Full-day, every day	420
		End: 5/15/2018	Pre-K All other district sponsored	167
		Days: 159	preschool	

2	B, C, G, K, T, X	Type: District Level		Class
		Grade(s): All Grades	Grades 1-12	400
		Start: 8/17/2017	Pre-K Integrated Special Ed (>50% IEP)	210
		End: 5/23/2018	Pre-K Integrated Special Ed (>50% IEP)	165
		Days: 168		

3	C, G, K, T, X	Type: District Level		Class
		Grade(s): All Grades	Grades 1-12	450
		Start: 8/14/2017	Kindergarten - Full-day, every day	450
		End: 5/24/2018	Pre-K Integrated Special Ed (>50% IEP)	195
		Days: 149		

MIS 2023

Begin year Set-up 2023



Examples of Settings not aligning / equaling program types as viewed in SPEDPro

C, G, K, R, T, X 4	Type: District Level		Class
	Grade(s): All Grades	Grades 1-12	408
	Start: 8/17/2017	Kindergarten - Full-day, every day	408
	End: 5/18/2018	Pre-K 4 year old at risk	408
	Days: 174		

C, G, K, T, W X 5	Type: District Level		Class
	Grade(s): All Grades	Grades 1-12	415
	Start: 8/10/2017	Kindergarten - Full-day, every day	415
	End: 5/17/2018	Pre-K All other district sponsored preschool	180
	Days: 173		

B, C, G, K, T, X 6	Type: Building Level		Class
	Grade(s): All Grades	Grades 1-12	395
	Start: 8/17/2017	Kindergarten - Full-day, every day	395
	End: 5/17/2018		
	Days: 164		

MIS 2023

Begin year Set-up 2023



Special education Programs must align with Data Dictionary session types and settings

Special Ed Program - Home

7

A, O, P, T, U, X

Type: District Level
 Grade(s): All Grades
 Start: 8/23/2017
 End: 5/15/2018
 Days: 159

	Class	To
Grades 1-12	437	46
Pre-K Head Start	167	19
Pre-K 4 year old at risk	167	19
Pre-K Integrated Special Ed (>50% IEP)	167	19
Pre-K Reverse Mainstream Spec Ed (<50% IEP)	167	19
Pre-K All other district sponsored preschool	167	19

Early Childhood Program - General

8

K

Type: District Level
 Grade(s): All Grades
 Start: 8/17/2017
 End: 5/23/2018
 Days: 172

	Class
Grades 1-12	393
Kindergarten - Full-day, every day	395
Pre-K Reverse Mainstream Spec Ed (<50% IEP)	180

Central Office

9

B, C, D, G, K, R, T, X

Type: District Level
 Grade(s): All Grades
 Start: 8/18/2017
 End: 5/17/2018
 Days: 168

There are no minutes in the directory for this building.



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Data Coordinator
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