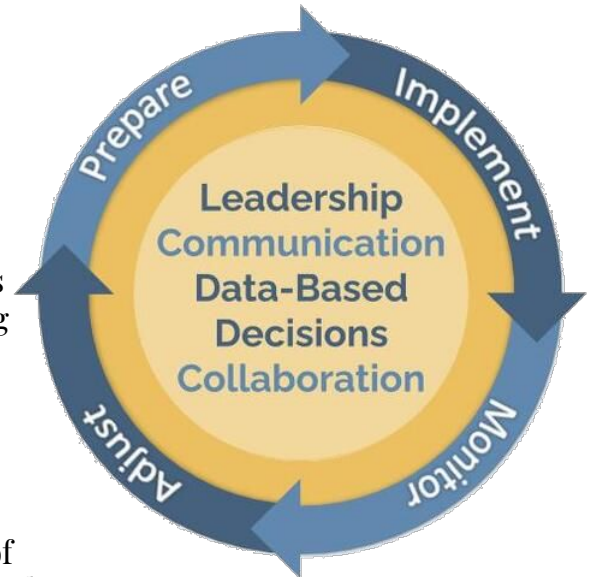


Prepare

Why:

As a team enters into improvement work, it's important to understand it's not a linear process. During this phase, taking the time to explore what to do, how to do it and who will do it- saves future time, money and misplaced efforts. In preparing, the team will eventually assess the readiness for change and consider which proposed changes might meet the needs of the system. The result of preparing is readiness to engage stakeholders in improvement work,



What:

As the team prepares to engage in improvement work, it is important to assess needs by identifying the current state of leadership, communication, data-based decision-making and collaboration. Identification of gaps/barriers between the current state and desired state is critical through the needs assessment process. Development or refinement of a leadership team to support and drive work will be crucial to the success of future implementation efforts, ensuring foundational components are operational.

How:

- Creation or refinement of the team so that it can lead change for stakeholders.
- Participation in a needs assessment facilitated by the Kansas Learning Network.
- Utilization of the Wise Ways around the four Foundational Indicators as a knowledge base for what the desired state might be in the future. By exploring and understanding the Foundational Indicators, a team will be able to understand the eventual desired outcomes.
- Coaching conversations facilitated by KLN around Foundational Indicators with the building leader and leadership team will be provided.
- Development or refinement of a two-way communication plan by the team.

The Kansas State Department of Education (KSDE) provides the KansaStar online school improvement process to Kansas Schools at no cost. KansaStar is a web-based platform that guides the Leadership Team (district, school, or both) in documenting/tracking its improvement and managing the continuous cycle of assessing, planning, implementing, and progress of evidence based practices. KansaStar houses the Title I Schoolwide Supplemental form, and can be used for your schoolwide improvement plan for Kansas Education Systems Accreditation (KESA). Schools working with the Kansas Learning Network use this tool to navigate the implementation process.