**Measurable Annual Goals Progress Monitoring Checklist**

* Is the goal measurable?
	+ Is the Behavior (skill) clear?
	+ Is the measurement Condition understandable?
	+ Is the Criteria (measure of success) specific?
	+ Is the Timeframe a single point in time that is no more than 1 year away?
* Does the condition (method for measurement) in the goal match the baseline data?
* Does the IEP state how progress toward the goal will be measured? Does this measurement method match the Condition in the goal?
* Does the IEP state when progress toward the goal will be measured?
* Does the team understand who will be responsible for collecting progress data for each goal?
* Does the team understand who will be responsible for providing progress reports to the parents?
* Were progress reports provided to the parent(s) when the IEP stated they would be?
* Did the progress reports provided to the parent(s) measure the progress for each goal in the way the IEP stated it would be measured?
* Does the team understand when progress monitoring should trigger a need to amend the IEP or reconvene the team for an IEP meeting?
* How will you ensure that this year’s progress reports are included in next year’s PLAAFPs?