

Module 8: **Addressing Frequently Asked Questions**

Why is this topic important?

- If we know what families have questions about, we can tailor our communication efforts to meet their needs _____ they need help
- We cannot _____ that families already know this information discussed in this section

What if my child has make up work?

- School & Class Policy on make-up work
- Where can a student _____ make-up work or what is the process to get make-up work?
- Can families access class activities _____ to help keep students on track who are absent?

How can I check grades?

- Log in information if grades are _____
- A statement/policy from you regarding how _____ grades are updated in the system
- What grades consist of... quiz, tests, projects, etc.

How do I check attendance?

- If a student is absent, how are families _____?
- Is there a school/district website where families login to view # of absences?

School meals

- How do I _____?
- Is there a menu given/posted?
- _____ Forms

How do I contact school personnel?

- Do you have your contact information posted in _____ places?
- How often are you _____ it with families?
- Do families know how to contact school for issues not relating to your classroom?

What if I need help with homework?

- Offer resources that can be accessed at _____
- Be clear about _____ and due dates
- Refer to Module 5-Sharing Family Resources

When are upcoming school events?

- Deadlines
- _____ Events
- _____
- Extra-curricular

How can I collaborate with the community?

- Participating on a _____
- How to be a school _____ in the community

How can I volunteer at school?

- Teacher can offer list of yearly activities/sign up
- Help in _____ (copies, bulletin boards, etc.)
- Reading to students
- _____ on field trips



Reflection Questions: After participating in Module 8, Addressing Frequently Asked Questions, reflect personally on the following questions.

- A. How do you currently address frequently asked questions that families may have about your classroom/school?

- B. How can you improve your efforts to address these topics with families?

- C. What are some ways you can share local, state, and national level services to families of students with disabilities?

- D. When families do not attend school events when information is disseminated, how can you ensure that they still receive the information?

- E. What structures do you have in place to ensure that families have opportunities for two-way communication?

Certificate of Completion

is hereby granted to

Signature

to certify that he/she has completed

Engaging All Families Module 8: Addressing FAQ's

Date: _____

Professional Learning Hours: _____

This certificate is not valid unless it is accompanied by the completed Module 8 Listening Guide and Take Five.

